



# Gladwin Conservation District Job Application Form

## APPLICANT INFORMATION

Full Name: \_\_\_\_\_  
*Last First M.I. Date*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_

*City State ZIP*

Cell Phone: \_\_\_\_\_ Alternate Phone \_\_\_\_\_  
*Can you receive text messages?  Yes  No*

E-mail Address \_\_\_\_\_

If offered employment, when can you be available to start? \_\_\_\_\_

For what position are you applying? \_\_\_\_\_

Are you a citizen of the United States? YES NO  
  If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for a Conservation District? YES NO  
  If yes, which office? \_\_\_\_\_

Have you ever been convicted of a felony? YES NO

## EDUCATION

High School: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO

College: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Degree: \_\_\_\_\_

College: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Degree: \_\_\_\_\_

College: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Degree: \_\_\_\_\_

Other Education: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ May we contact your previous supervisor for a reference?

YES

NO

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ May we contact your previous supervisor for a reference?

YES

NO

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ May we contact your previous supervisor for a reference?

YES

NO

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ May we contact your previous supervisor for a reference?

YES

NO

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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**MILITARY SERVICE**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Type of Discharge: \_\_\_\_\_

**DISCLAIMER AND SIGNATURE**

Acknowledgment\*

- I certify that my answers are true and complete to the best of my knowledge.*
- If this application leads to employment, I understand that false or misleading information in my application or interview may result in immediate termination of employment.*
- I understand that my application is not considered complete until I have included a cover letter, resume, and references (minimum of three (3) professional and (2) two personal).*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit GCD Job Application form, a cover letter, a resume, and three professional references.

Send electronic submissions to [Tristan.hewitt@macd.org](mailto:Tristan.hewitt@macd.org),

or

Mail to: Tristan Hewitt, District Administrator  
Gladwin County CD  
1501 North State Street  
Gladwin, MI 48624